

**Monroe 2-Orleans BOCES Policy**  
**Series 6000 – Students**  
**Policy #6420 – ACCIDENT/FIRST AID TREATMENT**

**Accidents**

All accidents and injuries shall be immediately reported to the school nurse and to the building principal/program administrator, or their designee who will take appropriate action to enable the student to obtain necessary assistance. An accident of a serious nature is to be reported immediately to the District Superintendent or designee. All proper forms must be completed before the close of the same working day and forwarded to the business office.

**First Aid**

The Board authorizes emergency first aid and medical treatment to be rendered to students by designated and trained personnel. First aid includes administering CPR, stopping bleeding, and other measures. The BOCES Medical Director is responsible to oversee the first aid program, supplies, and first aid training. Any non-medically trained staff member who renders such treatment will be in accordance with Good Samaritan Law. A non-medically trained staff member whose job description does not require them to render first aid, may volunteer to be trained to render first aid treatment once they have been preapproved by the employee's supervisor and then by the District Superintendent/designee.

A parent or legal guardian of the student will be promptly notified if any such emergency first aid or medical treatment was rendered.

**Accident Insurance**

The BOCES shall provide for student accident insurance for all school age and Center for Workforce Development students enrolled in BOCES programs and not covered by their home school district. The insurance will be in the form of a standard, non-duplicative policy covering students who are injured during school functions as well as traveling to and from home and school.

The BOCES does not provide insurance covering privately owned equipment, tools or personal belongings. Students are encouraged to review their own family insurance relative to off-premise coverage of valuable items.

**Policy References:**

Refer also to Policy #6452 -- Administering Medication.

Adopted: 7/13/1999

Revised: 10/21/2009

Revised: 8/15/2012

Revised: 8/19/2015

Revised: 9/19/2018

Reviewed: 8/18/2021

Revised: 8/21/2024